

**MINUTES OF THE NORTHERN METROPOLITAN ZONE OF PCAV Reg No: A15609C
HELD ON 18/02/09 AT RINGWOOD PONY CLUB**

PRESENT: Sally Greig (Donv), Tracy Hosier, Leanne Wilson (Elth), Kerryn Sansom (Heal), Jill Mullen (Hurst), Virginia Mock (KG), Jo Dixon, Gillian Collison, Marion Mrsich (Lily), Lisa Veitch (LP), Howard Fitzgerald (NE), Mary Harbour (Nun), Kerry Hill (Ring), Pam Stuart, Jo Emery (St A), Chris White (Sev), Dallas Barber (UY), Robina Stevens, Louise Callaghan, Lisa Morrison (Wy), Jo Davis (YG), Caro Salthouse, Richelle Simon (Yar) Jim Page (ZP, LM), Brian Copeland (ZVP), Joanna Potton (ZS), Linda Smith (ZR), Lynne Brown (ZAS, LM), Jim Hurley (ZVP, LM), Jan Dear (ZT), Diane Baxter (ZES), Prue King, Kate Wilson (DCI), Brenda Mitton (LM)

APOLOGIES: Rebecca Kelly (HB), Gary Steele (Sev), Mt Evelyn PC

MEETING OPENED: 8:15pm

Zone President Jim Page welcomed all present and in particular those who attended the meeting for the first time as follows: Louise Callaghan (Wyena), Jo Davis (Yarra Glen), Gillian Collison and Marion Mrsich (Lilydale), Leanne Wilson (Eltham), Jo Emery (St Andrews), Kerryn Sansom (Healsville)

MINUTES OF THE PREVIOUS MEETING: accepted with following amendments:

- Diane Baxter send apologies
- ZES Report for November (see attached)

Moved: Linda Smith Seconded: Robina Stevens

Carried.

MATTERS ARISING: Nil

CORRESPONDENCE:

Inward

PCAV Council communications etc.
Eltham PC Letter re Duty allocation
Vic Roads Caravan registration

Distribution
file
zone execs
ZT

Outward

Distribution list November minutes
Central Zone State Championship entry forms for dressage and SJ.
Computer Sashes Order for Yeringberg

TREASURER'S REPORT: presented by Jan Dear

Copy tabled

Moved: Jan Dear "that the treasurer's report be accepted"

Seconded: Brian Copeland

Carried

Zone Rep REPORT: presented by Linda Smith

- Inter-Pacific rider has been selected.
- Membership fees for 2009-2010 set at \$68.
- RDA may rent office space from PCAV
- Expression of interest for 2009 nationals close on 1 March. PCAV will host 2011 nationals.
- PCAV workshop on 28 March in Bunyip
- State Horse Trial championship entries close in April.
- Inter-Zone teams horse trials will be run on 9-10 May.
- Clubs are reminded that copy of incorporation documents and new full committee lists must be forwarded to Linda. Committee lists also to be forwarded to Joanna and PCAV.
- Kinglake PC update – Club buildings, grounds and all equipment has perished, 4 members lost their homes, 4 horses have been lost. Club members would prefer to stay at their grounds and resume rallies ASAP. It will be greatly appreciated if other clubs could donate or lend equipment such as jumps, poles, games equipment, bunting etc. to allow Kinglake to run March rally at their grounds.
- PCAV has established a relief fund – all clubs are asked to fundraise and to contribute. Funds will be distributed to all clubs and members affected by fires.

ZCI REPORT:

ZCI Michelle Thomas lost her home to fire and is unable to attend zone meeting. Forms for clinic were to be sent to Michelle's address. It is not certain when she will receive her mail.

ZES REPORT: presented by Diane Baxter

- Lilydale PC – written C exam 24 March.

- 2 B certificate candidates have successfully completed written test
 - 40 km ride is planned for April.
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ZA/DCI REPORT: Kate Wilson

- Club visits – the aim is to help clubs ZA's can answer many questions regarding running of the club. Safety audit is also conducted. Checklist type form may be viewed/downloaded from PCAV website (link now available on NMZ website).
 - Dates for various clinics also available in zone calendar.
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GENERAL BUSINESS

- Instructor NCAS Preliminary level qualifications – Kate Wilson informed what needs to be done to obtain this level of qualifications. Currently under government grant candidates only need to buy the materials (there is no assessment or other costs). It is likely that in the future all instructors will be required to have at least this level of qualifications. Pilot program for senior rider is being currently conducted and if successful it will be rolled out to all clubs.
 - PCAV workshop at Bunyip – will include sessions on dressage judging, gear check, Show jumping course building & judging, lunging and inclusive instructions (PC Connect). All are welcome – more info on PCAV website. Particularly good for prospective instructors and judges.
 - Successful application for government grant – Jim Hurley informed that zone received a grant of \$4020 for purchase of a generator and a tent/shelter for zone events.
 - Yeringberg horse trials – postponed to 28/29 March due to fire danger.
 - Letter from Eltham PC re duty allocation – Lynne Brown explained once again that club size and location is considered when duties at zone events are allocated. It is not practicable to allocate duties in any other way as zone executive does not have means to allocate duties to individuals and to coordinate allocated tasks. Zone Secretary will write a reply letter.
 - Wyena PC has compiled a Directory of horse related services for northern metropolitan region. They raised funds for themselves and to produce this directory by offering advertising space. Directories have been distributed to all clubs for sale to members and anybody else at \$2 each as a fundraiser for the clubs. Same additional copies are available if required (contact Wyena).
 - PCAV history competition – Kerry Hill informed that Ringwood PC won one of the sections. Brenda Mitton has also received a prize for her entry. Full results available on PCAV website. Presentation of prizes will be made at State Dressage and Showjumping Championships at Oaklands.
 - Donvale PC presented new rugby top to be approved as uniform item – approved.
 - Fundraising sub committee will meet separately to discuss initiatives for raising funds for fire affected clubs and members. Following volunteered to be on the committee: Lisa Morrison, Pam Stuart, Veronica Mock, Mary Harbour, Toni Warrell, Linda Smith, and Joanna Potton.
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MEETING CLOSED 10:30 pm

NEXT MEETING: 8:00 PM Wednesday 11th March 2009 at Ringwood PC clubrooms

SUPPER: Templestowe & Upper Yarra

2009 supper roster: **Apr** – Wyena & Yarra Glen; **May** – Donvale & Eltham; **Jun** – Healesville & Hurstbridge;
Aug – (AGM) everybody bring a plate; **Sep** – KG & Kinglake, **Oct** – Laurimar & Lilydale;
Nov – LP & Mooroolbark
