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**MINUTES OF THE NORTHERN METROPOLITAN ZONE OF PCAV HELD ON 10/10/07 AT  
RINGWOOD PONY CLUB**

**Reg No: A15609C**

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**PRESENT:** Judy Wood (Don) Tracy Hosier (Elth) Laura McMeikin, Sheryl Carr (Heal) Andrea Barton (Hurst) Liz Carey (KG) Jo Dixon (Lily) Lisa Veitch (LP) Jenny McKinnon (Moor) Howard Fitzgerald (NE) Mary Harbour (Nun) Kerry Hill (Ring) Judy Tricker, Wendy Von Sonsbeek (StA) Robina Stevens (Wy) Rhonda Quinsee (YG) Caro Salthouse, Richelle Simon (Yarr) Lucy Lloyd (Yea), Jim Hurley, Brian Copeland (ZVP), Jim Page (ZP) Joanna Potton (ZS) Linda Smith (ZR) Michele Campbell (ZCI), Jan Dear (ZT), Lynne Brown (ZAS) Peter Smith (LM), Diane Baxter (ZES), Jennifer Smith (DCI), Neil Clinton (LM)

**APOLOGIES:** Brenda Mitton (DCI), Megan Strangwick(Laur)

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**MEETING OPENED:** at 8:20 with Jim Page welcoming everyone.

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**MINUTES OF THE PREVIOUS MEETING:** accepted as circulated with amendment that new C certificate DVDs are not available from Peter Smith as yet.

Moved: Linda Smith

Seconded: Brian Copeland

Carried.

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**MATTERS ARISING:**

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**CORRESPONDENCE:**

**Inward**

PCAV Council minutes and assoc materials

file

PCAV History competition letter

file

Brenda Mitton – thank you note

Zone meeting

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**Outward**

Zone dist. list Sept 07 minutes

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**TREASURER'S REPORT:** presented by Jan Dear

Accounts for September 07: Income \$2019.62 expenses \$1605.33 Effective funds - \$28199.83

Moved: Jan Dear 'That the treasurer's report be accepted'

Seconded: Brian Copeland

Carried

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**P.C.A.V. REPORT:** presented by Linda Smith

EI review meeting will be held on 2 October at new PCAV offices in Mulgrave..

PCAV recommends that all event are cancelled for the remainder of 2007.

2 clubs LP and NE in our zone may run mounted rallies because all horses are agisted on the PC grounds.

All other clubs – October rally to be marked as mounted for all members.

Nov and Dec rallies only riders attending organised activities are to be credited with attendance.

DC or designated instructor may grade the horse and rider combination having observed them performing at the required level at the place where horse is kept on at least 2 occasions..

State Dressage and Show Jumping Championships are postponed until 30 March 2008. Zone is considering running qualifiers early in March 2008 – TBA.

C Certificates – PCAV recommends that written and horsemanship exams are conducted as appropriate with riding component to be assessed when riding activities are resumed next year.

New C Certificate kits will be available from 6/10/07 at the cost of \$22 posted or \$15 picked up from PCAV office. All information is available on PCAV website.

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**ZCI REPORT:** Michele Campbell

CIP meeting scheduled for 6 October.

Instructors clinic at Glenbrae on 27 October will go ahead with horses being hired from Glenbrae – biosecurity measures to be complied with by all attending. i.e. Shower before and clean clothes, disinfect footwear, wash hands, shower and change clothes before tending any other horses.

Nominations for DCI – Kate Wilson, Christine Townsend, Rachel Edwards, Julie Gascogne

EFA has scheduled ODE for late October at Werribee – quarantine will imposed in case of EI outbreak, all horses will be registered and movements tracked in necessary.

Dressage DVD including judges kit are available and will be used for any judges courses etc.

C Certificate kit will be used for examining purposes and is recommended to be used by all candidates. Distribution directly from PCAV to ensure that everybody receives it promptly.

All instructor courses will be run under NCAS to ensure consistency.

National competition rules are being worked on to align standards.

Clubs should not expect instructors to participate in fundraising. Instructors attend several clubs and are not in the position to support fundraising in all the clubs they are associated with, they are not club members as such.

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**ZONE EXAMINING SECRETARY'S REPORT:** - Diane Baxter

C certificate written exams will be conducted in November. Practical will be done in 2008 when riding activities are resumed.

K candidates should participate in x-country course building at Yeringberg..

Contact Diane Baxter with any queries on 9873 2405 or 0413392589

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**DCI/ZA REPORT:** - Nil.

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## GENERAL BUSINESS

Yeringberg – course building has started; Working bee will take place on 21 October – bring trailers, chain saws, shovels, rakes. Appropriate footwear is essential as grass is high and ground uneven. Will be removing old jumps and fallen branches etc. Good opportunity to collect fire wood if needed. Contact Brian Copeland on 0437124282

Kerry Hill – asked about EI immunisation – it is controlled by VRC – currently not available for recreational horses. It is used to help eradication program.

First aid courses – info available on our website – thank you to Kerry for providing the info.

Ringwood purchased 2 dressage ring enclosures – they will lend these to other clubs if approached.

Zone raffle – There will be no change to draw date or location. Please return all tickets stubs, unsold tickets and monies on time.

There are several errors in the zone directory – please advise Peter Smith and Joanna Potton – zone secretary with corrections. PCAV, zone and club websites will be amended and can be relied on for most up to date contact details. Also please advise email addresses and postal address if you would like to receive minutes by mail.

Reminder to other clubs that our supper roster is published for the whole year in the minutes and it would be appreciated if everybody is fully aware of their responsibilities. Thank you to club delegates from St Andrews Judy and Wendy for “improvising” our supper tonight. Templestowe and Upper Yarra will be rostered for February 2008 and St Andrews will not be rostered next year.

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**MEETING CLOSED:** 9:50 PM

**NEXT MEETING:** **Wednesday 14 November** at Ringwood PC

**SUPPER:** **Wyena & Yarra Glen**

2008 supper roster: Feb – Templestowe & UY, March – Yarrambat & v Yea, April – DV & Donvale, May – Eltham & Healesville, June – Hurstbridge & KG, Aug – AGM everybody, Sep - Kinglake & Laurimar, Oct – Lilydale & LP, Nov – Mooroolbark & Mt Evelyn