

**MINUTES OF THE NORTHERN METROPOLITAN ZONE OF PCAV HELD ON 12/03/08 AT
RINGWOOD PONY CLUB**

Reg No: A15609C

PRESENT: Judy Wood (Don) Tracy Hosier (Elth) Jill Mullen, Rebecca Kelly (Hurst) Virginia Mock, Liz Carey (KG) Megan Strangwick (Laur) Jo Dixon (Lily) Lisa Veitch (LP) Jenny McKinnon (Moor) Jenny Smith (MtE) Howard Fitzgerald (NE) Mary Harbour (Nuna) Marie Smith, Kerry Hill, (Ring) Liz Stonehouse, Wendy Vansonsbeek, Helen Powell (St A) Anne Bakker (Sev) Robina Stevens, Mick Callaghan (Wy) Rhonda Quinsee, Danielle Quinsee (YG) Caro Salthouse, Richelle Simon (Yarr) Heather De Casttle (Yea) Jim Page (ZP), Brian Copeland (ZVC) Linda Smith (ZR) Jan Dear (ZT) Lynne Brown (ZEvS) Diane Baxter (ZES) Neil Clinton (LM) Brenda Mitton, Kate Wilson (ZA)

APOLOGIES: Tanya Robinson (King), DVPC, Toni Warrell (Temp), Michelle Campbell (ZCI) Jennifer Smith (DCI) Jim Hurley (ZVP)

MEETING OPENED: at 8.20 with Jim Page welcoming all present, particularly Jenny Smith (MtE) who was attending a zone meeting for the first time. .

MINUTES OF THE PREVIOUS MEETING: accepted

With amendment that vote of thanks was given to these that are building Yeringberg cross country course that is Jim Page, Brian Copeland, Brian Potton, Stephen Coffey, Neil Clinton.

Moved: Linda Smith

Seconded: Megan Strangwick

Carried.

MATTERS ARISING: Nil

CORRESPONDENCE:

Inward

PCAV minutes and attachments

Entries for Dressage and SJ Qualifying day (various clubs)

Distribution

Outward

Computer Sashes - Ribbons order- for qualifying day

TREASURER'S REPORT: presented by Jan Dear

Copy tabled and summary attached

Moved: Jan Dear "That the treasurer's report be accepted" **Seconded:** Mick Callaghan **Carried**

P.C.A.V. REPORT: presented by Linda Smith

- State Clinic on 29 March will be run by our zone at Wandin Park – excellent instructors will lecture and demonstrate. This clinic is free for all instructors, older pony club members and parents. Entry Forms available today and from the website.
- Inter-Zone team HT – interested riders in grade 3 and 4 to submit expression of interest form to Linda Smith ASAP.
- Clubs to send new form advising of clubs officials to PCAV also copy to Linda Smith and to zone secretary.

ZCI REPORT: I

- Report from Brenda Mitton who advised that both clinics are full
- New C certificate nite is planned for May. It will be based on the C certificate kit .

ZES REPORT: presented by Diane Baxter (report attached)

- Dates for "C" written paper – 5/3, 8/4, 13/5, 17/6, 22/7 & 3/9/08
- Dates for practicals have been set for most clubs – St A TBC, and Eltham, Seville & Donvale to advise Dianne of preferred dates.
- Please ensure that "C" candidates have been prepared according to the NEW syllabus. Jumping requirements have changed from the old syllabus
- E mail received from Clare re requirements for preparing a horse for floating – candidates should be able to demonstrate how they would prepare their own horse with bandages or boots, according to their preferred method.
- Reinforced that "K" candidates can begin preparing and covering off on their options at any time. The only time constraint within the "K" certificate requirements is for completion of the practical riding test within 2 years from successfully completing the written paper.

GENERAL BUSINESS

- Zone Calendar rules – clubs must first of all place their events on the “paper calendar” at the zone meeting. Generally only one competition, clinic etc is to be run on any one day. However if the events are geographically distant and/or of different type then more than one may be run eg. Show Jumping day by one club and Dressage day by another. If there are any clashes then clubs should communicate between one another and mutually agree. All entry forms must be approved by Zone Rep (Linda Smith) and will not be loaded to the website until then.
- Club Duties for Games and Flat Teams day were distributed to the clubs concerned – will also be posted with the minutes.
- Sunday 30th March coaching clinic has been organised – run by national PC coach –form available or contact Kate Wilson.
- Entry forms for Games and Flat Teams are also available and will be sent to all clubs with the minutes.
- Yeringberg – From 2009 we can run EFA classes during our Individual HT in March
- State HT – Catering – KG will provide for general public on both days.
- Cross country jumps 90% complete – next working bee 12 April all clubs please participate.
- Removal of jumpers at competition – one competitor felt very hot early in the day at Qualifying day and asked for permission to remove jumper. Secretary has postponed the decision until arrival of Zone Rep on the day. The club's delegate thought that this was not right. Following solutions were discussed:
 - Uniform rules allow that approved polo shirt may be worn at the competition. It is rider's decision which uniform they are wearing on the day being either polo shirt or white shirt, tie and jumper.
 - Clubs should develop their own “heat policy” so that riders know in advance what will happen at the rally on a hot day rather than parents or members deciding not to attend rallies or pull out of classes on the day.
- Medical armbands – all members must be reminded that these must be up to date. Armband “content” should be checked regularly at rallies to ensure that in case of accident correct information is available to the first aider, paramedic etc. Someone's life could depend on this. Empty medical armband forms will be made available on our website.

MEETING CLOSED: 9.25 pm

NEXT MEETING: 9 April 2008 at 8:00 Pm at Ringwood PC clubrooms

SUPPER: Eltham & Healesville.

2008 supper roster: **May** – Hurstbridge & KG, **June** - Kinglake & Laurimar, **Aug** – AGM everybody bring a plate **Sep** – Lilydale & LP, **Oct** – Mooroolbark & Mt Evelyn, **Nov** – NE & Nunawading