

**MINUTES OF THE NORTHERN METROPOLITAN ZONE OF PCAV HELD ON 9/03/08 AT
RINGWOOD PONY CLUB**

Reg No: A15609C

PRESENT: Tracy Hosier (Elth) Janette MacKenzie, Michelle Costigan (Heal) Jill Mullen, Kellie Troy (Hurst) Virginia Mock, Liz Carey (KG) Megan Strangwick (Laur) Lisa Veitch (LP) Jenny McKinnon (Moor) Howard Fitzgerald (NE) Mary Harbour Brian Potton (Nuna) Marie Smith, Kerry Hill, (Ring) Judy Tricker (St A) Gary Steele Anne Bakker (Sev) Toni Warrell (Temp) Dallas Barber (UY) Robina Stevens, Mick Callaghan (Wy) Serafina Munns (YG) Caro Salthouse, Richelle Simon (Yarr) Jim Page (ZP), Brian Copeland Jim Hurley(ZVP) Linda Smith (ZR) Jan Dear (ZT) Lynne Brown (ZEvS) Diane Baxter (ZES) Michele Campbell(ZCI) Neil Clinton (LM) Jennifer Smith, Marjory Waterbury (ZA)

APOLOGIES: Rebecca Kelly (Hurst)

MEETING OPENED: at 8.15 with Jim Page welcoming all present, particularly Gary Steele and Serafina Munns who were attending the zone meeting for the first time.

MINUTES OF THE PREVIOUS MEETING: accepted

With amendment that Motion to include EFA grades in Yeringberg Individual HT next year has been passed.

Moved: Linda Smith

Seconded Mary Harbour

Carried.

MATTERS ARISING: Nil

CORRESPONDENCE:

Inward

Entries for State HT various competitors
"Yeringberg levy" cheques Ringwood and Wyena
St John invoice

Distribution
ZEvS, ZT
ZT
ZT

Outward

Confirmation to Judges for State HT
Invitations to PCAV and NMZ Guests

TREASURER'S REPORT: presented by Jan Dear

Copy tabled and summary attached

Moved: Jan Dear "That the treasurer's report be accepted" **Seconded:** Mick Callaghan **Carried**

P.C.A.V. REPORT: presented by Linda Smith

- Inter-Zone HT – Number of Gr 3 riders responded, but only few Gr 4 riders at present. All interested to forward their applications ASAP.
- PCAV Workshop at Wandin very well attended. Zone has "earned" approx \$1500 through preparing lunch etc. Many thanks to these that helped on the day in particular Jim and Margaret Page, Brian Copeland, Brian & Joanna Potton, Kate Wilson, Linda Smith and family and number of others including riders from Mooroolbark, Nunawading and other clubs.
- D & D* Instructors clinic on Sunday also was well attended thanks to Kate Wilson for organising.
- State Dressage and Show Jumping Championships at Elmore – Most of our teams placed. All riders well represented our zone.

ZCI REPORT: I

- State CI panel meeting took place late in March. Items of interest:
 - DC info night will be held to help improve rally structure and to ensure that syllabus is being followed by all clubs.
 - C certificate kit cost will be added to PCAV fees when rider joins for the first time to ensure that all riders have a copy.
 - D & D* kits will be released shortly.
 - C* certificate kit is expected by the end of the year.
 - Guide for Xcountry Judges is available from PCAV office or to download from the website.
 - Current version of Guidelines for grading – copies distributed.
 - Working with Children checks will become compulsory in the future.
- Policy on extreme weather conditions
 - This is part of risk management that all clubs should consider.

- It is responsibility of the organiser of the event to decide and to advise participants what to do. Discussion followed – take out all clubs must develop comprehensive risk management policy. It should be documented and all should be informed of the content.

ZES REPORT: presented by Diane Baxter (report attached)

In addition to report as attached following issue was highlighted

- C Kit - rugging procedure seem to be inconsistent with previous teaching. It is felt that greater safety of horse and rider is achieved when leg straps are fastened first rather than chest strap.

GENERAL BUSINESS

- Eltham PC – Thanks to all who came to help clean up after the storm to enable the clinic to run successfully. Parent of the participants thanked the organisers for the effort . Special thanks to Brenda Mitton who recruited members of her family to help.
- Seville PC – asked to swap Yeringberg duties, because they run rally on the same day. Thanks to Wyena PC for being flexible and taking this on.
- Duties for State HT distributed to all clubs selected.
- Experienced personnel still more names required for State HT. All clubs please respond ASAP.
- Parents and instructors must not ride at the rallies. Insurance does not cover it.
- Melbourne 3 day Event – special pony club package is available.
- Yeringberg working bee dates for final preparations of the xcountry course. Saturday 12 April and 19 April .Clean up after last week storm several trees are down. Free firewood.
- Jim Hurley thanked everybody for the get well wishes during his illness.
- C-certificate night 9 May. All welcome.

MEETING CLOSED: 9.45 pm

NEXT MEETING: 14 May 2008 at 8:00 Pm at Ringwood PC clubrooms

SUPPER: Hurstbridge & KG₁

2008 supper roster: June - Kinglake & Laurimar, Aug – AGM everybody bring a plate Sep – Lilydale & LP, Oct – Mooroolbark & Mt Evelyn, Nov – NE & Nunawading
